

Pendleton Parish Council

Clerk: Becky Moon

Email: parishclerk@pendletonparishcouncil.org.uk

Local Government Act 1972 Meeting of Pendleton Parish Council

Members of the Council are hereby summoned to a Meeting of the Parish Council to be held in person on Wednesday 7 February 2024 at 7:30pm at Pendleton Village Hall, Pendleton

R. Moon (Clerk & RFO)

Agenda

Items for inclusion in the agenda should be submitted to the Clerk seven clear days before the meeting, with supporting information/reports to be sent by the Clerk to all Councillors 3 clear days before the meeting.

1.	Introduction, Attendance and Apologies for absence	Attachments
	Chair to welcome Councillors and members of the public, and to explain the process for any public participation at Agenda point 4.	
2.	Declarations of interest	
	To receive declarations of pecuniary or personal interests in matters identified in the agenda.	
3.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to speak at the meeting	
4.	Minutes of previous Meeting	
	To resolve to confirm the accuracy of the Minutes of Pendleton Parish Council meeting held on Wednesday 1 November 2023 - to be signed off by the Chair.	
5.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)	
6.	Planning Applications	
	<p>Planning Application No: 3/2023/1043 Grid Ref: 373446 439430 Proposal: Proposed alterations to garage building including removal of first floor bedroom and shower room, external staircase, under-stair storage and wire mesh pen. Extension to provide ground-floor exercise room with shower, toilet and store with upper-level terrace to provide a seating area with access off to a storage area within the garage roof. Location: 1 Higher Standen Hey Farm Whalley Road Pendleton BB7 1PP.</p>	

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	<p>Planning Application No: 3/2023/1008 Grid Ref: 377285 438978 Proposal: Proposed refurbishment of existing ground-floor caretaker apartment and creation of four new holiday let apartments, three on the ground floor and one on the first floor. Location: Wellsprings Hotel Clitheroe Road Sabden BB7 9HN</p> <p>Planning Application No: 3/2023/0994 - CLOSED Grid Ref: 373401 439512 Proposal: Proposed integral garage conversion, demolition of conservatory and outbuilding and single-storey extensions to side and rear and new patio to side and rear. Location: Lower Standen Hey Whalley Road Pendleton BB7 1PP</p>											
9.	Financial Reporting											
	<p>By the Responsible Financial Officer:</p> <ol style="list-style-type: none"> To receive and note the monthly report of finances for y/e 31 January 2024 - To receive and note any update on the PPC bank account. To agree and resolve payment of the following expenditure to the Parish <table style="margin-left: 40px;"> <tr> <td>Easy Websites – per month Jan-October DD</td> <td style="text-align: right;">£33.00 incl VAT</td> </tr> <tr> <td>Clerk salary Nov- 7 Feb 16 Hours</td> <td></td> </tr> <tr> <td>Plus 2023 holiday hours 12.7 hours</td> <td style="text-align: right;">£324.50</td> </tr> <tr> <td>Clerk working from home allowance</td> <td style="text-align: right;">£54.00</td> </tr> <tr> <td>Clerk mileage</td> <td style="text-align: right;">£1.80</td> </tr> </table>	Easy Websites – per month Jan-October DD	£33.00 incl VAT	Clerk salary Nov- 7 Feb 16 Hours		Plus 2023 holiday hours 12.7 hours	£324.50	Clerk working from home allowance	£54.00	Clerk mileage	£1.80	
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12.	Lenghtsman											
	Receive updates about the Lenghtsman for the Parish											
13.	Partnership Meetings											
	To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates.											
14.	Matters brought forward by Cllrs & Clerk as INFORMATION only											
	No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting.											

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15.	Next Meeting dates	
	To consider and approve the following dates: 17.1 Agenda items and Reports for the 2024 meeting to be submitted to the Clerk – by midday Wednesday 1 st May 2024. 17.2 Next meeting to take place Wednesday 24 th April 2024, 7.30pm at Pendleton Village Hall, Pendleton.	

All our Agendas, and Minutes, together with further information about your Parish Council and its news can be found on our website at